Restaurant Inventory Template

Date of Count _____

Employee Names _____

Category _____

Item Name	Item Description	Unit	Unit Price	Quantity in Stock	Inventory Value	Level to Reorder At	Reorder Time (Days)	Quantity in Reorder

Restaurant Inventory Template
Example

Date of Count June 3, 2019

Employee Names Jane Smith and Joe Black

Category Meat & Poultry

Item Name	Item Description	Unit	Unit Price	Quantity in Stock	Inventory Value	Level to Reorder At	Reorder Time (Days)	Quantity in Reorder
Beef Patty	4oz	Each	$4.50	17	$76.50	15	7	40
Chicken Patty	4oz	Each	$3.70	23	$85.10	10	4	40
Ribeye Steak	8oz	Each	$7.75	19	$147.25	10	5	30
Ground Beef	1lb	5lbs/order	$18.65	6	$111.90	5	7	15